

## Broomfield School

### The Governance Annual Statement

In January 2014 the Department for Education (DfE) published departmental advice in relation to the School Procedures regulations (2013). A number of additional recommendations, not mentioned in the Procedures regulations, were made in the advice document, including reference to the **publication of an annual governance statement**.

*10. It is also good practice for the Board to publish an annual governance statement (as Academy Trusts are required to do through the Accounts Direction) to explain how it has fulfilled its responsibilities - particularly in relation to its core functions, including:*

- *The governance arrangements that are in place, including the remit of any committees*
- *The attendance record of individual governors at board and committee meetings*
- *An assessment of the effectiveness and impact of the board and any committees with details of any particular challenges that have arisen*

Whilst accepting the publication of a governance statement is not mandatory, NYCC strongly recommends that it is good practice and an effective way for governors to demonstrate that their accountability to parents, at least annually.

We suggest that governors agree a statement – an example is below – and publish this on their website, perhaps at the end of the summer term each year.

## Annual Governance Statement for the Governing Body of Broomfield School November 2015

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Broomfield School Governing Body are:

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the Headteacher to account for the educational performance of the school and its pupils
3. Overseeing the financial performance of the school and making sure its money is well spent

### **Governance arrangements**

The governing Body of Broomfield School was reconstituted on 17<sup>th</sup> March 2015 and is now made up of:

*Two Parent Governors;  
One Local Authority Governor;  
One Staff Governor;  
Headteacher;  
Five Co-opted Governors.*

*The range of skills brought to the Governing Body which contribute to effective governance and the success of the school are as follows:*

- A willingness to attend meetings on a regular basis;
- The skill to interpret and understand pupil performance data;
- Leadership experience in education, governance or another area;
- School Financial management;
- Personnel management;
- Special Educational Needs and Disabilities;
- Buildings and Maintenance;
- Health and Safety;
- Curriculum interests.

*The governing body has programme of meetings throughout the school year that focuses on specific areas of governance. In this respect the governing body met on 7 occasions in the 2014/15 academic year as well as having 4 committee meetings. The governing body has now decided that it will operate via governing body meetings only and for 2015/16 academic year it plans to meet on 10 occasions.*

### **Attendance record of governors**

*A record is kept by the clerk to the governing body of governor attendance at meetings and in 2014/15.*

*Meetings need to be 'quorate' to ensure that decisions can be made and in 2014/15 all meetings met the criteria.*

### **The work we have done in the governing body meetings:**

- *Considered the reports of the Headteacher dealing primarily with pupil performance data and strategic issues facing the school;*
- *Interrogated and challenged through questions the data to see what, if anything, the school can do better for our pupils;*
- *Considered the staffing required to run the school effectively;*
- *Considered the financial management of the school including the Start Budget, monthly budget monitoring reports and completed the Schools Financial Value Statement;*
- *Ensured that the physical fabric of the school is well maintained by the prudent use of the Capital and Revenue resources available to the school;*
- *Considered strategic issues which will affect the school in the future e.g. the need to collaborate with the Northallerton Cluster of Schools and others;*
- *Ensured that the school's policies are upto date by undertaking an annual review of all policies;*
- *Ensured that Health and Safety at the school is of the highest order by considering the reports of the LA Health and Safety Adviser and by undertaking inspections of the school premises;*

### **Strategic Planning for the future**

*The Governing Body looks forward to the challenges which this academic year will bring.*

*The numbers on roll continue to rise resulting in the creation of an extra class this year and a re-structuring of the leadership team which includes the appointment of a Deputy Headteacher.*

*We will carefully assess and review how this model of leadership operates and the impact it has on outcomes for pupils.*

*We will be considering the new Common Inspection Framework and ensuring our school is well prepared for an inspection by OfSTED.*

*Our major aims for the forthcoming year are*

- *To ensure that all areas of the school's work are good or better*
- *To respond to national initiatives and developments particularly surrounding assessment of the new curriculum*
- *To develop and enhance our SMSC provision through engaging with Unicef Rights Respecting Schools Award*
- *To work effectively and collaboratively with the Beacon Partnership and other organisations as appropriate.*

### **How to contact your governing body**

*Information about the school's governing body is available on the governors' page of the school's website*

**The Broomfield School Governing Body – membership**

<b>Name</b>	<b>Category</b>	<b>Term expires</b>
P. Wilkinson	Local Authority	31 <sup>st</sup> August 2017
P. Fisher	Co-opted	16 <sup>th</sup> March 2019
R. O'Brien	Co-opted	16 <sup>th</sup> March 2019
Mrs D. Christon	Co-opted	16 <sup>th</sup> March 2019
T. Whitehead	Co-opted	16 <sup>th</sup> March 2019
Mrs L. Thompson	Co-opted	28 <sup>th</sup> September 2019
P. Gamon	Parent	3 <sup>rd</sup> November 2018
Mrs N. Blumer	Parent	24 <sup>th</sup> September 2019
Mrs S. Gill	Headteacher	N/A
Mrs P. Newcombe	Staff	24 <sup>th</sup> September 2019

The Broomfield School Governors' Attendance record average for 2014 – 2015 was 80%